

Interoffice
MEMORANDUM

To: Rodney A. Hathaway, County Administrator
From: Rebecca F. Guthrie, Director of Financial Services
Subject: FY24 Supplemental Appropriations For Munis (October 17, 2023 BOS Meeting)
Date: September 26, 2023

2024-04-263
Entered by: MBA 10/27/23

FY2023-2024

This memo is to request the following supplemental appropriations:

	Revenue	Expenditure
<u>To Appropriate Animal Shelter Donations</u>		
<i>Donations totaling \$629 received by Sheriff Department</i>		
REVENUE:		
110918-318402	\$ (629.00)	
Animal Shelter Donations		
EXPENDITURE:		
11351000-403190	\$	629.00
Veterinarian Services		
<u>To Appropriate Gifts & Donations</u>		
<i>Fire: Mary Baker (\$200); Emmaus Baptist Church (\$25); Debbie Oliver (\$50); Constance J Towney (\$30)</i>		
REVENUE:		
110918-318401	\$ (305.00)	
Gifts & Donations		
EXPENDITURE:		
11321000-405894	\$	305.00
Public Education Donations-Fire		
<u>To Appropriate Funds Received from VRSA Insurance</u>		
<i>General Services - Claim #02-23-53200-2-PR, DOL: 8/8/2023-9/12/2023 (\$460.50)</i>		
<i>Sheriff's Dept. - Claim #02-23-53197-1-AP, DOL: 9/11/2023-9/11/2023 (\$481.79)</i>		
<i>Sheriff's Dept. - Claim #02-23-53199-1-AP, DOL: 8/7/2023-9/19/2023 (\$27,188)</i>		
<i>Fire - Claim #02-22-50298-2-PR, DOL: 3/17/2023-8/29/2023 (\$250)</i>		
REVENUE:		
110918-318203	\$ (1,192.29)	
Insurance Recoveries		
310918-318203	\$ (27,188.00)	
Insurance Recoveries		
EXPENDITURE:		
11432000-405840	\$	460.50
Insurance Damages/Recoveries		
11312000-405840	\$	481.79
Insurance Damages/Recoveries		
11321000-405840	\$	250.00
Insurance Damages/Recoveries		
31380000-438090	\$	27,188.00
Vehicle Acquisition - Sheriff		
<u>To Appropriate Funds for Sheriff Extra Duty Private</u>		
<i>Colonial Downs 7/20/2023-7/29/2023 (\$4,282.36); 8/11/2023-8/12/2023 (\$9,910.60); 8/17/2023-8/17/2023 (\$5,750.60)</i>		
REVENUE:		
110919-319204		
Recovered Costs - Misc.	\$ (19,943.56)	
EXPENDITURE:		
11312000-401304	\$	19,943.56
Salaries-Supplemental Activities		
<u>To Appropriate Funds for Fire Extra Duty Private</u>		
<i>Colonial Downs 7/1/2023-07/31/2023 (\$50,868.80); 8/1/2023-8/31/2023 (\$70,819.60)</i>		
REVENUE:		
110919-319207		
Special Events Recovery	\$ (121,688.40)	
EXPENDITURE:		
11321000-401310	\$	121,688.40
Special Duty		
<u>To Appropriate Funds for the Grand Illumination:</u>		
<i>Branch Civil Inc (\$5,000), Bandy Electrical LLC (\$200), New Kent Lions Club (\$350)</i>		
<i>Shore To Shore Lasertoma Club (\$150)</i>		
REVENUE:		
110918-318405	\$ (5,700.00)	
Grand Illumination Donations		
EXPENDITURE:		
11110200-405843	\$	5,700.00
Special Events		
<u>To Appropriate Funds for Upgrading Antivirus Product</u>		
<i>Internet Access</i>		
REVENUE:		
150948-348102	\$ (27,000.00)	
Estimated Fund Balance Used		
110949-349203	\$ (27,000.00)	
Trans from Computer		

Interoffice
MEMORANDUM

To: Rodney A. Hathaway, County Administrator
From: Rebecca F. Guthrie, Director of Financial Services
Subject: FY24 Supplemental Appropriations For Munis (October 17, 2023 BOS Meeting)
Date: September 26, 2023

FY2023-2024

This memo is to request the following supplemental appropriations:

	Revenue	Expenditure
EXPENDITURE:		
11125100-405260		\$ 27,000.00
Internet Access		
15931000-409201		\$ 27,000.00
Trans to General Fund 1101		

To Appropriate Virginia Risk Sharing Association Risk Management Grant
FY24 VRSA Safety Grant - used for Cyber Security

REVENUE:		
310918-318203	\$ (4,000.00)	
Insurance Recoveries		
EXPENDITURE:		
31180000-418003		\$ 4,000.00
CyberSecurity		

To Appropriate HEAT Grant

Cameras

REVENUE:		
130924-324200-30107	\$ (12,500.00)	
Sheriff One Time Grant		
EXPENDITURE:		
13312000-408001-12014		\$ 12,500.00
Heat Grant Cameras		

To Appropriate Interest Income July and August 2023 for 2022 W&S Bond
July 2023 (\$17,148.02); August (\$19,089.76)

REVENUE:		
370961-361101	\$ (36,237.78)	
Interest on Investments		
EXPENDITURE:		
37940000-408642		\$ 36,237.78
Solids Stabilization Dewatering		

To Appropriate Interest Income July and August 2023 for 2022 Lease Revenue Bond
July 2023 (\$31,166.72); August (\$34,695.86)

REVENUE:		
310501-315107	\$ (65,862.58)	
Interest on Bond Proceeds		
EXPENDITURE:		
31680000-458010		\$ 28,816.41
Historic School Campus-Renov		
31380000-438015		\$ 20,582.57
Animal Shelter		
31380000-438160		\$ 16,463.60
Fire Station #4		

To Appropriate PERP Funds Received

REVENUE:		
250919-319204	\$ (3,069.34)	
Recovered costs Misc.		
EXPENDITURE:		
25532100-400703		\$ 3,069.34
Local Only PERP		

To Appropriate VA E-911 PSAP Staffing Recognition Grant

REVENUE:		
130924-324200-30107	\$ (47,500.00)	
Sheriff One-Time State Grants		
EXPENDITURE:		
13312000-401100		\$ 40,000.00
Salaries & Wages Regular		
13312000-401300		\$ 7,500.00
Wages-Part Time Regular		

Interoffice
MEMORANDUM

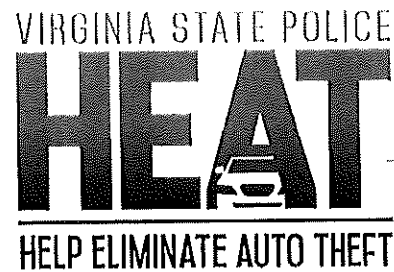
To: Rodney A. Hathaway, County Administrator
From: Rebecca F. Guthrie, Director of Financial Services
Subject: FY24 Supplemental Appropriations For Munis (October 17, 2023 BOS Meeting)
Date: September 26, 2023

FY2023-2024

This memo is to request the following supplemental appropriations:

	Revenue	Expenditure
	\$ (399,815.95)	\$ 399,815.95
\$ 399,815.95	Total	
\$ (176,458.25)	Total In/Out - General Fund (1101)	
\$ (60,000.00)	Total In/Out - Grant Fund (1106)	
\$ (3,069.34)	Total In/Out - Social Services (1201)	
\$ (97,050.58)	Total In/Out - Capital(1302)	
\$ (36,237.78)	Total In/Out - Water/Sewer (1514)	
\$ (27,000.00)	From Fund Balance - Computer Replace Fund (1108)	
-	Check	

cc: The Honorable J. Joseph McLaughlin, Jr., Sheriff
Lee Bailey, Chief Deputy - New Kent County Sheriff's Office
Nancy Lindsey, Finance Manager
Maria Davenport, Secretary to the Sheriff
Richard Opett, Fire Chief
Lisa Baber, Deputy Fire Chief
Ellen Browne, Administrative Assistant
Rick Stewart, General Services Director
Carrie Weber, Administrative Assistant
Jonathan Stanger, IT Director
Mike Lang, Public Utilities Director
Harold Jones, Assistant Public Utilities Director
Jennifer Ronk, Billing Specialist
Becky Wells, Public Utilities Administrative Assistant
Matt Smolnik, Assistant County Administrator
Wanda Watkins, Deputy Clerk of the Board
Krista Eutsey, Public Relations Specialist
Amanda Stanger, Executive Assistant to the County Administrator
Suzanne Grable, Social Services Director
Dana Boothe, Administrative Services Manager
Brian Nichols, Superintendent of Schools
Haynie Morgheim, Executive Director of Finance and Budget



REN:

130924-324200-30107
sheriff one-time Grants

EXP:

13312000-408001-12014
HEAT Grant Cameras

FINANCIAL AID TO LOCAL LAW ENFORCEMENT
REIMBURSEMENT APPLICATION
FY2024

REQUESTING AGENCY INFORMATION

DATE: 06/16/2023

AGENCY NAME: NEW KENT SHERIFF'S OFFICE

ADDRESS: 11995 COURTHOUSE CIRCLE

Street Address

NEW KENT

City

VA 23124

State

Zip Code

AGENCY FEDERAL TAX IDENTIFICATION NUMBER (FIN): 54 - 6001445

REIMBURSEMENT AMOUNT REQUESTED: \$ 12,500 (Maximum Reimbursement: \$12,500.00)

REQUESTING AGENCY REPRESENTATIVE CONTACT INFORMATION

PURPOSE OF REQUESTED REIMBURSEMENT FUNDING

Identify type of equipment, program, installation/maintenance cost to be purchased

Describe the reason for your request and how the HEAT funding will be used to support your agency's efforts in combating the theft of automobiles and automobile parts in Virginia. Equipment purchases must be made on or after July 1, 2023.

After receiving the HEAT funding from FYI 2022, New Kent Sheriff's Office purchased 4 FLOCK Falcon cameras and we deployed in the western part of New Kent County. Since the installation date, New Kent Sheriff's Office has located numerous stolen vehicles, stolen license plates and located wanted persons involved with larcenies from autos/auto theft. These cameras have proven to be invaluable, gathering real time information, intel gathering from across the Commonwealth and County, helping our investigators solve cases that would normally take numerous man hours to complete. Our full time investigators work automobile larcenies, recovered stolen automobiles, larcenies from automobiles, insurance fraud and other associated cases where automobiles are used to facilitate their crimes. If awarded the reimbursement funding, our office would do the following with the HEAT funding to assist in the investigations of automobile thefts:

The yearly subscription fees for the existing 4 FLOCK Falcon cameras: \$10,000 with is \$2500 per existing camera.

The purchase of one new FLOCK Falcon camera: \$2750 which we assume the responsibility of funding the overage of \$250.

Grand total of HEAT Funding requested from New Kent Sheriff's Office: \$12,500

With New Kent County being the fastest growing municipality in the Commonwealth of Virginia, with need to be proactive with combatting the theft of automobiles and automobile parts and with the assistance of the HEAT funding, we believe the purchases of these FLOCK Falcon cameras will be our best option to help our investigators.

SUBMIT COMPLETED APPLICATION TO:

First Sergeant Peter W. Lazear
HEAT Program Coordinator
peter.lazear@vsp.virginia.gov
Phone: (804) 674-2773

Once you submit your application, you will receive an email informing you if your intended purchase is approved. Once approved, you may initiate your purchase. Once your purchase is

Rebecca F. Guthrie

From: Nancy C. Lindsey
Sent: Wednesday, September 13, 2023 9:27 AM
To: Rebecca F. Guthrie
Cc: Andrea F. Gardner; Katherine L. Cranston; Margaret A. Jefferson; Morgan B. Amos; Joey McLaughlin; Lee S. Bailey
Subject: FY24 HEAT Grant \$12,500
Attachments: 20230913093122517.pdf

Categories: Appropriations

Rebecca,

Please see the attached award of a new HEAT Grant in the amount of \$12,500. Please appropriate these funds. Can you let me know what "expense line" these funds will be appropriated to. Please let us know if you need additional information or have any questions.

Nancy C. Lindsey *"Be strong and take heart, all you who hope in the Lord." Psalms 31:24*

Finance Manager

Phone (804) 966-9503 Fax (804) 966-5050

nc Lindsey@newkent-va.us

New Kent Sheriff's Office

11995 Courthouse Circle

P.O. Box 186

New Kent VA 23124

Confidentiality Notice:

This electronic transmission and any or all attachments to this transmission is intended exclusively for the person(s) and/or entities to whom it is addressed. The information transmitted (including attachments) is covered by the Electronic Communications Privacy Act, 18 U.S.C. 2510-2521 and is intended only for the person(s) or entity/entities to which it is addressed and may contain confidential and/or privileged material. Any review, re-transmission, dissemination or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient(s) is prohibited. If you received this in error, please contact the sender immediately and delete the material from any and all computers.

Joey McLaughlin

From: Lazear, Peter (VSP) <peter.lazear@vsp.virginia.gov>
Sent: Monday, July 3, 2023 2:16 PM
To: Joey McLaughlin
Subject: Re: HEAT FY24 remibursement

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good afternoon,

The FY2024 HEAT Equipment Reimbursement is now available! Therefore, the equipment listed in your application is **approved** for purchase, not to exceed \$12,500. Upon completion of your purchase, please send copies of the receipt(s) to me at peter.lazear@vsp.virginia.gov. Reimbursement from the HEAT program will then be processed by our Property & Finance Division. If you have any questions, please feel free to contact me directly by email or on my cell phone at (804) 221-0997.

Thank you,
Peter

First Sergeant Peter W. Lazear
Program Coordinator

Virginia Department of State Police
Help Eliminate Auto Theft
Insurance Fraud Program
7700 Midlothian Turnpike
N. Chesterfield, VA 23235-5226
Cell: (804) 221-0997
www.HEATreward.com
www.StampOutFraud.com

Hey Joey!

Great to hear from you, I'm so glad to see New Kent continuing to take advantage of all that HEAT has to offer! Your request is tentatively approved but this initiative does not officially begin until July 1st so I will send further correspondence then.

Talk to you soon!
Peter

P.S. I moved the timeline back a bit this year so nominations are now open for the 2023 HEAT Awards. Nominations close June 30th so make sure to get your submission(s) in before then!

First Sergeant Peter W. Lazear
Program Coordinator

Virginia Department of State Police
Help Eliminate Auto Theft
Insurance Fraud Program
7700 Midlothian Turnpike
N. Chesterfield, VA 23235-5226
Cell: (804) 221-0997
www.HEATreward.com
www.StampOutFraud.com

From: Joey McLaughlin <jjmclaughliniii@newkent-va.us>
Sent: Friday, June 16, 2023 11:01 AM
To: Lazear, Peter (VSP) <peter.lazear@vsp.virginia.gov>
Subject: HEAT FY24 rembursement

Good morning First Sergeant Lazear,

New Kent County Sheriff's Office
11995 Courthouse Circle
New Kent, VA 23124
(804) 966-9500 Dispatch
(804) 317-1877 Cell
jjmclaughliniii@newkent-va.us